



Complete the financial report information on the reverse side of this form. Submit copies of the form along with a copy of the most recent bank statement(s) to the Finance Management Coordinator (Council) by May 31st. Complete and submit the proposed budget information to the above by August 1st. Keep copies of all information submitted for Community or Region records (as applicable).

From Community/Region: _____

Number of Girls: ___ Daisy ___ Brownie ___ Junior ___ Cadette ___ Senior ___ Ambassador Groups

Name of Bank: _____ Address: _____

Name of Account: _____ Account #: _____

Petty cash is kept at: _____

Signature: _____
Community Leadership Team Member or Region Leadership Coordinator (as applicable)

Address _____ Phone #: _____ Email: _____

Community/Region Treasurer Signature (as applicable): _____

Address: _____ Phone #: _____ Email: _____

[illegible]

**ANNUAL FINANCIAL REPORT AND PROPOSED BUDGET
FOR COMMUNITY OR REGION (AS APPLICABLE)**

Community/Region Name: _____ Number: _____

Financial Report Dates: From: _____ To: _____

Proposed Budget (Current Year) Financial Report (Current Year)

BEGINNING BALANCE				
DESCRIPTION OF ITEM	INCOME	EXPENSE	INCOME	EXPENSE
INCOME				
Council Product Sale:				
Cookie Bonus				
Volunteer Involvement Grant				
Financial Aid Received				
Interest Earned on Bank Account				
Money Earning Activities Receipts				
Special Funds (JLWFF; Annual Giving)				
Troop Assessments				
Other Receipts				
EXPENSES				
Administrative				
Bank Fees				
Conferences/Trainings				
Equipment/Facilities				
Events for Girls & Adults				
Financial Assistance Provided				
Honorariums and Memorials				
Hospitality				
Program Supplies:				
Recognitions & Thank-yous				
Special Funds (i.e. Juliette Low)				
Recruitment				
Other Expenses				
TOTAL				
ENDING BALANCE (Beginning Balance + Income - Expense)				

