

F-208 Request to Conduct a Project on GSSJC Property

If a girl decides that the best place to carry out her community service or Take Action Project is on a GSSJC property, she must request permission from Council to do so. Please fill out this form as completely and accurately as possible. Incomplete forms will not be considered.

Please note: For Silver and Gold Award projects, in addition to this form, girls must also receive Project Proposal approval to ensure their project meets all other Council guidelines for a Highest Awards project BEFORE they begin their project.

Once this form is completed, please submit it to propertyprojects@sjgs.org. You will receive a response within three weeks of receipt. GSSJC is not able to expedite requests; please be sure to incorporate this approval timeline into your project plans.

Contact Information

Troop #: _____ Troop Leader Name: _____

Phone #: _____ Email: _____

Please list all Girl Scouts that will be working on this project.

Please list all supervising adults for this project.

Project Information

Type of Project

- ☐ Community Service Project
- ☐ Take Action Project
- ☐ Bronze Award
- ☐ Silver Award
- ☐ Gold Award

GSSJC Property Information

GSSJC Property: _____

Location on Property (be specific):

Problem/Issue you are solving:

Project scope. Describe the project in detail. List supplies, materials, tools and personal protective equipment needed to complete the project. Include the number of people needed to complete the project. Describe the hazards and safety concerns within the project:

Projected amount of time to complete the project at the GSSJC site: _____

Preferred date(s) to complete the project at the GSSJC site (be as specific as possible):

Required Agreements

By checking these boxes, you indicate your understanding and agreement. All boxes are required.

- ☐ I understand that approval of this form can take up to three weeks and that GSSJC is not able to expedite the processing of this form.
- ☐ I understand that approval of this form does not indicate approval of a Silver or Gold Award project and that, after F-208 approval, I should work with the GSSJC contact assigned to develop my project concept. I understand that I must then submit a Project Proposal to the Silver or Gold Award Review Board for project approval.
- ☐ I understand that I am not eligible to begin work on a GSSJC property project until all approvals (F-208 and, if applicable, Silver/Gold Project Proposal) from the appropriate authorities are received.

For more information on the Highest Awards processes at GSSJC, please visit the [Highest Awards Online Community](#).

Signatures

Please review the following list for required signatures:

- *Community Service, Take Action, and Bronze Award projects* require a troop leader/adult supervisor signature only.
- *Silver Award projects* require signatures from all girls on the project (1-4 girls) and the troop leader/adult supervisor.
- *Gold Award projects* require the signature of the Gold Award candidate only.

Troop Leader or Adult Supervisor: _____

Girl Signature: _____

Girl Signature: _____

Girl Signature: _____

Girl Signature: _____

Date of Submission: _____