

SHORT TROOP/GROUP TRIP FORM
1 TO 4 NIGHTS AWAY FROM COUNCIL SITES

Troop/Group# _____

Community or Region _____

Note: If you are going out of state you must use the Extended Troop/Group Trip form (GSSJC F-453).

Mail to GSSJC, 3110 Southwest Freeway, Houston, TX 77098 OR email to travel@sjgs.org at least 2 weeks before proposed trip.

Leader's Name _____ Daytime Phone _____

Address _____ City _____ Zip _____

Email Address _____

Number of travelers: Da _____ Br _____ Jr _____ Cad _____ Sr _____ Amb _____ Non-Scouts _____
Women _____ Men _____

Dates of trip: From _____ to _____ Type of transportation: _____

All adults accompanying girls must have a Volunteer Application and CBC on file (GSSJC F-39). All drivers must hold valid a Driver's License. All vehicles must comply with state laws having current state inspection stickers and driver must provide proof of insurance. (Use Driver Checklist, GSSJC F-477).

SEND COPIES OF CURRENT CERTIFICATIONS & ROSTER OF ALL TRAVELERS WITH THIS FORM

Adult serving as First Aider: Name _____ Certification: _____

If applicable, adult w/Camp Certification: _____

If waterfront activity planned, lifeguard's name _____

Emergency contact at home: Name _____ Phone _____

Itinerary

Date	Distance to travel	Spending night at	Nearest town
_____	_____	_____	_____
_____	_____	_____	_____

Please complete the following questions unless staying in commercial accommodations:

Is drinking water approved? _____ Are sanitary facilities adequate? _____ Is telephone available? _____
Will girls sleep in tents? _____ House? _____ Other? _____

Previous camping experience off Council property: _____ 1st trip _____ 2 to 3 trips

Purpose of trip: _____

Trip Budget (Fill in all lines that apply. Total cost and total income must be the same).

Cost:	Transportation	\$ _____	Income:	Troop Treasury:	\$ _____
	Food	\$ _____		Fees from Girls	\$ _____
	Overnight Cost	\$ _____		Fees from Adults	\$ _____
	Entrance Fees	\$ _____		Other Income	\$ _____
	Other Cost	\$ _____		Total Income	\$ _____
	Total Cost	\$ _____			

Statement of Troop/Group Leader: I understand the policies and standards of GSUSA and the Council as stated in *Safety-Activity Checkpoints*, *Volunteer Essentials*, and Council Policies and Operational Procedures of particular interest to Troop/Group Personnel (GSSJC F-433) that apply to this activity. I agree that the activity meets these policies and procedures and that they will be maintained during the trip.

Signature of Troop/Group Leader _____

Trips of more than two nights require additional insurance – contact GSSJC at 713-292-0300 (Accounting Dept).